

MINUTES

CONFERENCE CALL: CHAMBER BOARD OF DIRECTORS MEETING April 22 4:30 pm at [City Hall](#)

Long Prairie Area Chamber of Commerce

Current Executive Board Members Present: President- Clara Vancura, Secretary- Misty Lemke, Treasurer- Ashley Behagg

Board Members Present: Stephanie Och, Tony Roggenbuck, Teresa Sorenson

Members Absent: VP- Denita Wisniewski, Todd Ecker, Dave Determan, Andy Otremba, John Howard, Barb Neumann

Others in Attendance: Rick Utech TCDC, Luan Brunkhorst Chamber/EDA Director

MEETING

1- **Call to Order** 16:42 / **Roll Call** (see attendance above)

2- **Approval of agenda/additions/deletions** - M/S: Stephanie/Teresa

3- **Approval of Minutes/Additions** - M/S: Ashley/Clara

Financial Report March & April (refer to Gould accounting reports) - M/S: Clara/Stephanie

- Donation from Prairie Days received \$9500. Hilligs has asked for a refund (\$500).

4- **Introduction of new Community/Chamber Members** - none

5- **Presentations**

Rick Utech – Todd County Development Corporation

- Federal Programs: House working on stimulus package. Idle program (disaster loan program) and paycheck protection program should be covered. As soon as Idle program applications come available, applications should be sent in asap. Up to \$10,000 loan/\$1,000 per employee. More info can be obtained from Rick.
- State Programs: no update
- 1376 in Todd County applied for unemployment since March 15th = 10% of the 2019 labor force. Affecting service industry, the most, which is smaller businesses.

6- **Director's Report**

- Memberships are fairly same. A few former businesses waiting to see the outcomes of Covid-19.
- Facebook- March/April 2127 = 60 since last meeting, please ask a friend to like our page
- Webpage- peaks 70 visits and 30-50 unique visits

7- **Old Business**

a. **Prairie Days**

- 2020 cancelled
- 2021 Dates: May 28-30
- M/S: Ashley/Stephanie

b. **Child Care Solutions grant update**

- Information – grant funds must be spent by 6/30 (\$3250 remaining). Trinity has been granted \$2500. The list of local daycares is being considered and evaluated based on care provided to essential workers during Covid-19 crisis. No updates from Bruce regarding design of LSC Communications building

c. **Welcoming Communities grant- IDI evaluation**

- Was originally scheduled for May. Now will be held in June. Lu will be sending information.

d. Concert in the Park

- 5 wings art grant funding extended spend date to June 2021
- \$2000 still would need to be raised to fund current lineup
- Considering paying 50% to currently scheduled performers and ask them to perform in 2021 if events are cancelled. June 4: Red Letter Band.
- Lu will be sharing the (tentative) poster/line up
- Special Meeting to be considered regarding the ability for the events to be held based on State COVID-19 social distancing orders.

e. EDA/Chamber position & assistant

- LPEDA APPROVED NEW Contract 2020
- Assistant discussion – Hiring Committee: Teresa and Clara. Lu will be inquiring with the EDA on (1) interested individual from the EDA as part of this committee.
- EDA NEW commissioners: Lauren Hebert, Mary Schmidt, Terri Jo Peery and Bob Klick

8- New Business

a. Change by-laws to include an email clause

- Discussions – due to current bylaws, quorum is considered to whomever is in attendance. No changes to bylaws at this time.

b. Minnesota National Bank statement

Ashley makes a motion to give Phil Gould, the Chamber's accountant, online banking READ ONLY access and to have the bank statement from Minnesota National Bank sent to Phil's email address: phillipcma7@gmail.com

Seconded by Tony. All in favor. Motion carried.

c. Community Gardens

- Meeting with Alicia 4/23 (Hispanic Group)
- 4 families interested so far
- Translate Forms/Guidelines to Spanish, no more than \$220 (Community Gardens account) M/S – Clara/Ashley

9- Adjourn 17:31

Respectfully Submitted 4/22/2020

Misty Lemke, Secretary

