

Long Prairie Area Chamber of Commerce Meeting Minutes

SKYPE CONFERENCE CALL due to COVID-19 meeting regulations.

CHAMBER BOARD OF DIRECTORS MEETING

March 25, 2020

4:30 pm

Current Executive Board Members

Present: **President- Clara Vancura, Secretary- Misty Lemke, Treasurer- Ashley Behagg**

Absent: VP- Denita Wisniewski

Board Members

Present: **Todd Ecker, Teresa Sorenson, Stephenie Och, Tony Roggenbuck, Barb Neumann**

Absent: Dave Determan

Others Present: **Rick Utech**

MEETING

1- **Call to Order/Roll Call**

16:35

2- **Approval of agenda/additions/deletions**

M: Ashley, S: Stephanie

3- **Approval of Minutes, addition, Financial Report**

Minutes: M: Todd, S: Teresa

Additions: none

Financial Report: TABLED due to questions below M: Ashley, S: Stephanie

EDA has outstanding invoice for Jan/Feb/Mar. EDA is meeting 4/1

Professional fees are up due to Phil attending additional meetings

Promotional fees questioned

4- **Introduction of new Community/Chamber Members:**

Veda – Translation services

5- **Presentations: Rick Utech, Todd County EDA**

Deed/SBA information will be placed on website regarding the Covid-19 situation for businesses.

If any small businesses need assistance, please reach out to Rick.

6- **Director's Report-**

Facebook- Feb/March 2077 2037 = 40 since last meeting, please ask a friend to like our page

Webpage- peaks between March 16-20, 2020

Ashley inquired on posting information on facebook, how to keep businesses engaged and supporting local businesses. Please send any information in regard to best wording/post this to Ashley.

7- **Old Business**

a. Long Prairie Apparel thru Benning Printing – Endless Ink

b. Good Morning Breakfast- pending (next is to be 4/16 at city hall? - CTC)

c. Child Care Solutions grant update- LSC Communications building- Design phase

2 meetings were held, in design stage, however, owners are occupied with other items. Cafeteria area is being considered; blueprints need to be drawn on for space refiguration.

d. Welcoming Communities grant- IDI evaluation – Next in May

Update to come after May meeting

e. Upcoming events: Concert in the Park and Prairie Days

\$5000 grant received from 5 wings art council. \$2500 needs to still be raised.

Lions will be donating – undetermined amount.

Mariachi - \$1500?

Dancers - \$200

- f. Prairie Days - Fundraising- NEW Fundraising Levels & Advertising
 - \$8000 donated so far from a variety of sponsors. \$8500 more needs to be raised for current plan.
 - Inflatables \$3800
 - Games \$500
 - Petting Zoo \$400
 - Dancers \$200
 - Earlier band - Cline Connection \$500
 - Mid time band – Pachanga \$1500
 - Night band - Cory Medina - \$1500
 - Night band - Switch - \$2650 – deposit paid
 - Night band - Dos Coronas – \$? deposit paid
 - City to fund electrical needs? To be determined
 - Lu will be looking at contracts and numbers in regard to cancelling and such. May need to cut back.
 - Will need to consider rules and regulations for Crowds and Events as they progress.
 - Lu will be calling on 2 DJs to get costs.
 - g. EDA/Chamber position & assistant discussion
 - Proposed Contract 2020
 - EDA meeting is scheduled for 4/1. Contract includes assistant costs.
 - City Council meeting 3/30 and they will be deciding on EDA members
 - Lu will be calling Ted to confirm information for City Council and EDA meeting participation
- 8- **New Business**
- a. Minnesota National Bank statement discussion
 - *Ashley makes a motion to send or email the Minnesota National Bank statement directly to Phil Gould the Chamber's accountant. Second – Barb. All in favor. Motion carried.

9- Adjourn 5:40pm

Respectfully Submitted 3/25/2020

Misty Lemke, Secretary

